

MINUTE 04.2013

**Edkaagmik Nbiizh Neyaashiinigamiingninwag Edbendaagzijig Trust Meeting  
March 15, 2013  
Chippewas of Nawash Unceded First Nation Council Chambers**

Trustees:

Paul Jones	PRESENT
Cheryl Johnston	PRESENT
Michael Hills	PRESENT
Geewadin Elliott	PRESENT (telephone)
Beth Grace (Scotiastrust)	PRESENT

Guest:

Adrian Nadjiwon – Website Designer

Website Design Update by Adrian Nadjiwon

Adrian provided some domain name ideas for consideration by the Trustees. Of the following, ENNET.ca, ColdwaterTrust.ca, NawashTrust.ca and NawashCWTrust.ca, the Trustees decided on NawashTrust.ca. Adrian will research and confirm the availability of this domain name.

Domain hosting will cost between \$100 and \$500 annually. Adrian suggests either Managed Way or Black Sun. He will ask for quotes.

The website will be designed using Wordpress. Adrian will provide the Trustees with a “wireframe” layout to be approved before adding colour and design.

Discussion around a members’ only section ended with the Trustees agreeing that no restrictions should be imposed on the use of the website or the information viewed. However, it was decided that a members’ only access be built into the initial design in case it is needed in future.

Admin access will be given to the Trustees to change pages and posts and to upload documents. Adrian confirmed there will be no space issues with the suggested web hosts.

Pages to be built in to the wireframe include Home, About (history), Trustees, Information, Contact, Reports, Proposal Application, Per Capita Distribution, Community, FAQ, News, Events

Trustees Johnston suggested the website include analysis statistics. Adrian uses Google Analysis which will provide a wide range of feedback about the usage of the website. Wordpress also has a plug-in that reports on usage.

Domain name will be purchased for 3 years. The website will include the capability to have email accounts “@ NawashTrust.ca”.

Adrian will design a letterhead and business card in colour and black & white using the existing logo – by next Friday.

Adrian left the meeting.

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Review of the NATOA (National Aboriginal Trust Officers Association) literature. Members’ only section of the website contains good information for Trustees and they host a Trustee course through Lethbridge College.

MOTION 2013-08

Motion to join NATOA as an organization at a cost of \$800 for the first 3 members plus \$250 for an additional member.

Moved: Geewadin Elliott  
Seconded: Cheryl Johnston  
In Favour: Paul Jones  
              Scotiustrust  
Opposed: Michael Hills  
Motion Carried

Beth will apply for membership on behalf of the Trust.

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Discussion about the need for an upcoming election. The Trust document allows the Trustees to make their own election rules (using the existing election procedure as a guideline) and says that, if possible, the election should take place at the same time as the Chief and Council election. Trustee Jones suggested that this timing was not a good idea because it may cause confusion between the two election purposes and could jeopardize the Chief and Council election. A call to solicitor Roger Townshend for his opinion was made during the meeting. His response is pending.

Beth will ask Iris to provide the election procedures used by the Chippewas of Nawash Unceded First Nation and will provide a framework for discussion at the next meeting.

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Discussion about doing a newsletter update to thank the volunteers who helped out at the Distribution days, introduce the website and logo and announce the upcoming election – details to follow.

Beth will draft for Trustee approval.

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Discussion about the Proposal process.

The Trustees discussed the need to come to decisions around the questions of frequency of funding (annual or other), funding restrictions, cut off date, scoring, process for incomplete applications.

The suggestion was made to incorporate a flowchart of the process into to Proposal Handbook.

Beth will design the flowchart.

Owing to the complexity of the discussion required, the Proposal process will be the first agenda item at the next meeting.

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Adjourn

Next Meeting: April 9, 2013, 10am

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Trustees' Signatures

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Geewadin Elliott

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Michael Hills

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Cheryl Johnston

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Paul Jones

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Scotiitrust, per Beth Grace

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